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(Regional Maintenance Specialist)

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Introduction

The RMS supports field efforts and is responsible for reviewing quality assurance programs of systems or activities as described in NWS Policy Directive 30-13. The RMS is often stationed at a separate location (e.g., WFO). The RMS performs electronics maintenance, quality assurance, systems administration, systems implementation, and contract administration, as assigned.

Duties

- Conducts systems quality assurance program oversight for assigned offices including the National Test Equipment Calibration Program.
- Serves as a technical expert, advisor, and consultant to the RH and sites on maintenance problems, issues, change recommendations, and equipment modifications for designated NWS system(s) or equipment.
- Performs and reports on quality program reviews as recommended in NWS Policy Directive 30-13; verifies that electronic systems and equipment are regularly calibrated and operate in accordance with established standards; checks to ensure that preventive maintenance is being accomplished and reported. Coordinates engineering program quality review findings with regional managers and advises MICs and ESAs of these findings.
- Coordinates field implementation of complex new systems and modifications to existing equipment within the assigned WFO areas.
- Serves, as required, as the COR and/or technical monitor for assigned contracts [e.g., National Oceanic and Atmospheric Administration (NOAA) Weather Radio Program].
- Monitors the condition of NWS equipment/systems and makes recommendations for replacement or major rehabilitation of systems or equipment.
- Provides technical and/or management support on complex facilities maintenance tasks when required.